

Local Agency Information

Funding Source: ARP ESSER

Report Prepared By: Michelle Dalpiaz

Agency Name: Central Queens Academy Charter School

Mailing Address: 55-30 Junction Boulevard

Street		
Elmhurst	New York	NY 11373
City	State	Zip Code

Telephone #: 718-271-6200 ext 2025 County: Queens

E-Mail Address: michelle.dalpiaz@centralqueens.academy.org

Project Operation Dates: 03 / 13 / 2020 09 / 30 / 2024
Start End

INSTRUCTIONS

- ❖ **Submit the original budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to the Grants Finance.**
- ❖ Enter whole dollar amounts only.
- ❖ Prior approval by means of an approved budget (FS-10) or budget amendment (FS-10-A) is required for:
 - Personnel positions, number and type
 - Equipment items having a unit value of \$5,000 or more, number and type
 - Minor remodeling
 - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
 - Any increase in the total budget amount.
- ❖ Certification on page 8 must be signed by Chief Administrative Officer or properly authorized designee.
- ❖ High quality computer generated reproductions of this form may be used.
- ❖ For further information on budgeting, please refer to the Fiscal Guidelines for Federal and State Aided Grants which may be accessed at www.oms.nysed.gov/cafe/ or call Grants Finance at (518) 474-4815.

SALARIES FOR PROFESSIONAL STAFF: Code 15

Include only staff that are employees of the agency. Do not include consultants or per diem staff. Do not include central administrative staff that are considered to be indirect costs, e.g., business office staff. One full-time equivalent (FTE) equals one person working an entire week each week of the project. Express partial FTE's in decimals, e.g., a teacher working one day per week equals .2 FTE.

Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
Literacy Intervention Specialist – Grade 2	1 FTE (2022-23) + .08334 FTE (2023-24)	89,362.00 7,447.00	\$96,809.00
Literacy Intervention Specialist – Grade 2	1 FTE (2022-23) .08334 FTE (2023-24)	83,556.00 6,963.00	\$90,519.00
Literacy Intervention Specialist – Grade 2	1 FTE (2022-23) .08334 FTE (2023-24)	76,875.00 6,406.00	\$83,281.00
Literacy Intervention Specialist – Grade 2	1 FTE (2022-23) .08334 (2023-24)	79,950.00 6,663.00	\$86,613.00
Literacy Intervention Specialist – Grade 2	1 FTE (2022-23) .08334 (2023-24)	63,000.00 5,250.00	\$68,250.00
Literacy Intervention Specialist – Grade 2	1 FTE(2022-23) .08334 (2023-24)	88,560.00 7,380.00	\$95,940.00
Literacy Intervention Specialist – Grade 2	1 FTE (2022-23) .08334 FTE (2023-24)	87,155.00 7,263.00	\$94,418.00
Counselor	.08334 FTE (2021-22) 1 FTE (2022-23) .1201 FTE (2023-24)	6,667.00 80,000.00 9,615.00	\$96,282.00
<p>The use of ARP ESSER funds to support seven Literacy Intervention Specialists and one counselor supports accelerated learning, reduces the learning gap and makes up for lost learning time among their students. For the duration of the two-year program, the Intervention Specialists assisted by the Counselor will work with their respective classroom teachers in a co-teaching model, which will reduce the teacher to student ratio, reduce class size and support increased individualized attention of students in need of support.</p> <p>Once the federal program period has ended it is expected that the Literacy Intervention Specialists and the counselor will become permanent members of the staff.</p>			
Subtotal - Code 15			\$712,112.00

BUDGET SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$712,112.00
Support Staff Salaries	16	0
Purchased Services	40	0
Supplies and Materials	45	0
Travel Expenses	46	0
Employee Benefits	80	0
Indirect Cost	90	0
BOCES Services	49	0
Minor Remodeling	30	0
Equipment	20	0
Grand Total		\$711,112.00

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date 12/21/21

Signature  

Ashish Kapadia, Executive Director
Name and Title of Chief Administrative Officer

Agency Code:	3	4	2	4	0	0	8	6	1	0	2	5
Project #:	5	8	8	0	2	2	4	2	7	0		
Contract #:												
Federal Employer ID #:												
Agency Name: <u>Central Queens Academy Charter School</u>												

FOR DEPARTMENT USE ONLY

Funding Dates: _____ / _____ / _____ From _____ To _____

Program Approval: _____ Date: _____

Fiscal Year	Amount Budgeted	First Payment
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Finance: Voucher # _____ First Payment

Log Approved MIR

BUDGET NARRATIVE

LEA: Central Queens Academy Charter School	FOR: ARP ESSER
BEDSCODE: 342400861025	

**** MUST BE SUBMITTED WITH EACH BUDGET IN THE CONSOLIDATED APPLICATION**

If using Transferability, please indicate on the Budget Narrative and FS-10 the amount of funds to be included under transferability in the budget categories where funds will be used. Example: In the Title IIA budget under Code 15 – Transferability - Title I Reading Teacher – FTE.35 - \$15,000.

CODE/ BUDGET CATEGORY	EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)																		
Code 15 <i>Professional Salaries</i>	<p>All \$712,112 in ARP ESSER funds allocated to Central Queens Academy Charter School will be used to support eight salaries (7 Literacy Intervention Specialists (LIS) and one Counselor as follows:</p> <table style="margin-left: 40px; border: none;"> <tr> <td>LIS –Grade [redacted] 1 FTE (2022-23) \$89,362 + .083 FTE (2023-24) \$7,447</td> <td style="text-align: right;">= \$96,809.00</td> </tr> <tr> <td>LIS –Grade [redacted] 1 FTE (2022-23) \$83,556 + .083 FTE (2023-24) \$6,963</td> <td style="text-align: right;">= \$90,519.00</td> </tr> <tr> <td>LIS –Grade [redacted] 1 FTE (2022-23) \$76,875 + .083 FTE (2023-24) \$6,406</td> <td style="text-align: right;">= \$83,281.00</td> </tr> <tr> <td>LIS –Grade [redacted] 1 FTE (2022-23) \$79,950 + .083 FTE (2023-24) \$6,663</td> <td style="text-align: right;">= \$86,613.00</td> </tr> <tr> <td>LIS –Grade [redacted] 1 FTE (2022-23) \$63,000 + .083 FTE (2023-24) \$5,250</td> <td style="text-align: right;">= \$68,250.00</td> </tr> <tr> <td>LIS –Grade [redacted] 1 FTE (2022-23) \$88,560 + .083 FTE (2023-24) \$7,380</td> <td style="text-align: right;">= \$95,940.00</td> </tr> <tr> <td>LIS –Grade [redacted] 1 FTE (2022-23) \$87,155 + .083 FTE (2023-24) \$7,263</td> <td style="text-align: right;">= \$94,418.00</td> </tr> <tr> <td>Counselor: .083 FTE (21-22) \$6,667 + 1 FTE (22-23) 80,000 + .12 FTE (23-24) \$9,615 =</td> <td style="text-align: right; border-top: 1px solid black;">\$96,282.00</td> </tr> <tr> <td></td> <td style="text-align: right;">\$712,112.00</td> </tr> </table> <p>The use of ARP ESSER funds to support seven Literacy Intervention Specialists and one counselor supports accelerated learning, reduces the learning gap and makes up for lost learning time among their students. For the duration of the two-year program, the Intervention Specialists assisted by the Counselor will work with their respective classroom teachers in a co-teaching model, which will reduce the teacher to student ratio, reduce class size and support increased individualized attention of students in need of support.</p> <p>Once the federal program period has ended it is expected that the Literacy Intervention Specialists and the counselor will become permanent members of the staff.</p>	LIS –Grade [redacted] 1 FTE (2022-23) \$89,362 + .083 FTE (2023-24) \$7,447	= \$96,809.00	LIS –Grade [redacted] 1 FTE (2022-23) \$83,556 + .083 FTE (2023-24) \$6,963	= \$90,519.00	LIS –Grade [redacted] 1 FTE (2022-23) \$76,875 + .083 FTE (2023-24) \$6,406	= \$83,281.00	LIS –Grade [redacted] 1 FTE (2022-23) \$79,950 + .083 FTE (2023-24) \$6,663	= \$86,613.00	LIS –Grade [redacted] 1 FTE (2022-23) \$63,000 + .083 FTE (2023-24) \$5,250	= \$68,250.00	LIS –Grade [redacted] 1 FTE (2022-23) \$88,560 + .083 FTE (2023-24) \$7,380	= \$95,940.00	LIS –Grade [redacted] 1 FTE (2022-23) \$87,155 + .083 FTE (2023-24) \$7,263	= \$94,418.00	Counselor: .083 FTE (21-22) \$6,667 + 1 FTE (22-23) 80,000 + .12 FTE (23-24) \$9,615 =	\$96,282.00		\$712,112.00
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Code 16 <i>Support Staff Salaries</i>																			
Code 40 <i>Purchased Services</i>																			