

**Minutes of a Meeting of the Board of Trustees of the
Central Queens Academy Charter School
January 9, 2020 at 6:00 PM**

A meeting of the Board of Trustees (the “Board”) of the Central Queens Academy Charter School (“CQA” or the “School”) was held at the offices of DLA Piper located at 1251 Avenue of the Americas, New York, NY on January 9, 2019 at 6:00 PM, pursuant to notice duly given.

Trustees Ken Fong, Année Kim, David Nitkin, Sonia Park, Rick Ruvkun, Bruce Saber, Cathy Tse, Vipul Tandon, and Michael Zisser were present in person. Trustee Maribel Lara was present by videoconference. Also present from the school were Suyin So, Executive Director; Glenn Liebeck, Director of School; Michelle Dalpiaz, CFO; and Melissa Kinsella, Director of Advancement. Therese Paskoff, Director of Operations was present by phone conference. Stephen Powers from Transwestern; Nelson Louis from the Ong Family Foundation; Charlie Kaplan from Gluck+; Ken Lee of CQA’s Facility Task Force; and Gadi Ben Hamo, Joe Chetrit and Mayer Chetrit from the Chetrit Group were all present by invitation of the school.

Ms. Kinsella recorded the minutes on behalf of the Interim Chair, Mr. Zisser All participants were able to speak and be heard and seen and were determined to be present at the meeting pursuant to the School’s bylaws.

Interim Chairman, Michael Zisser, called the meeting to order and went through the roll call and noted the board had quorum.

I. December 2019 Meeting Minutes

- a. Ms. Kim made a motion to approve the December 9, 2019 board meeting minutes and Mr. Fong seconded the motion. All board members present voted in favor and the motion passed.

II. Finance Committee

- a. Ms. Kim made a motion to add Ms. Tse to CQA’s TD Bank account as an authorized signatory. Mr. Ruvkun seconded the motion. All board members present voted in favor and the motion passed.

III. Executive Committee

- a. Ms. Kim made a motion to increase the number of fixed board members to 10. Mr. Fong seconded the motion. All board members present voted in favor and the motion passed.

IV. Facility Task Force

- a. Ms. So and Mr. Saber introduced Joe Chetrit, Mayer Chetrit and Gadi Benhamo, developers of 70-50 Queens Boulevard to answer questions from the board regarding the project.

V. Executive Session

- a. Ms. Park made a motion to enter Executive Session to discuss a real estate transaction. Mr. Tandon seconded the motion. All board members present voted in favor and the motion passed.
- b. The Board of Trustees completed a vote regarding a real estate transaction while in Executive Session.
- c. Ms. Park made a motion to exit Executive Session. Ms. Kim seconded the motion. All board members present voted in favor and the motion passed.

VI. Public Comment

- a. Mr. Zisser noted that no members of the public requested to make comment.

VII. Next Meeting and Adjournment

- a. The next meetings will be held on Monday, February 3, 2020 at 6:00 PM at a location to be determined.
- b. There being no further business to come before the board, Mr. Zisser made a motion to adjourn, Ms. Tse seconded the motion. All board members voted in favor and the meeting was adjourned.