

**Minutes of a Meeting of the Board of Trustees of the
Central Queens Academy Charter School
March 15, 2021 at 6:00 PM**

A meeting of the Board of Trustees (the “Board”) of the Central Queens Academy Charter School (“CQA” or the “School”) was held via Zoom Video Conference on March 15, 2021 at 6:00 PM, pursuant to notice duly given.

Trustees Année Kim, Maribel Lara, Michael Lee, Tom Ng, David Nitkin, Sonia Park, Rick Ruvkun, Bruce Saber, Sabir Semerkant, Cathy Tse, Joyce Wu, and Michael Zisser were present by video conference. Also present by video conference from the school was Ashish Kapadia, Interim Executive Director; Glenn Liebeck, Director of School; Therese Paskoff, Director of Operations; and Melissa Kinsella, Director of Advancement. Members of the public and Board of Trustee candidates Arunabha Bhoumik and Megha Jain and were also present by video conference.

Melissa Kinsella recorded the minutes on behalf of the Chairman, Michael Zisser. All participants were able to speak and be heard and seen and were determined to be present at the meeting pursuant to the School’s bylaws.

Chairman, Michael Zisser, called the meeting to order, Melissa Kinsella went through the roll call and noted the board had quorum.

- I. February 8, 2021 Meeting Minutes
 - a. Sonia Park made a motion to approve the February 8, 2021 board meeting minutes and Année Kim seconded the motion. All board members present voted in favor and the motion passed.
- II. Executive Committee
 - a. Michael Zisser welcomed back Board of Trustees candidates, Arunabha Bhoumik and Megha Jain to the meeting and thanked them for their interest in supporting CQA.
 - i. Année Kim made a motion to elect Arunabha Bhoumik and Megha Jain to the Board of Trustees both for a term of two years pending approval by SUNY-CSI. Bruce Saber seconded the motion. All board members present voted in favor and the motion passed.
 - b. Année Kim made a motion to increase the fixed number of board members to 14. Maribel Lara seconded the motion. All board members present voted in favor and the motion passed.
 - c. Michael Zisser reminded the board that the bylaws allow for 15 members and encouraged the board to continue to engage and recruit new prospective members.
 - d. Michael Zisser reminded the board of its fundraising responsibilities and encouraged everyone to help meet the goal of 100% participation this fiscal year.
- III. Public Comment
 - a. Michael Zisser noted that there were no members of the public present to make comment.

IV. Next Meeting and Adjournment

- a. The next board meeting is scheduled to take place on May 3, 2021 by Zoom video conference.
- b. There being no further business to come before the board, Année Kim made a motion to adjourn, Sonia Park seconded the motion. All board members voted in favor and the meeting was adjourned.