

**Minutes of a Special Meeting of the Board of Trustees of the
Central Queens Academy Charter School
October 12, 2020 at 6:00 PM**

A special meeting of the Board of Trustees (the “Board”) of the Central Queens Academy Charter School (“CQA” or the “School”) was held via Zoom Video Conference on October 12, 2020 at 6:00 PM, pursuant to notice duly given.

Trustees Année Kim, David Nitkin, Sonia Park, Rick Ruvkun, Cathy Tse, and Michael Zisser were present by video conference. Trustee Maribel Lara was present by phone. Trustee Bruce Saber was absent. Also present by video conference from the school was Ashish Kapadia, Interim Executive Director; Michelle Dalpiaz, CFO; and Melissa Kinsella, Director of Advancement.

Ms. Kinsella recorded the minutes on behalf of the Chairman, Mr. Zisser. All participants were able to speak and be heard and seen and were determined to be present at the meeting pursuant to the School’s bylaws.

Chairman, Michael Zisser, called the meeting to order, Ms. Kinsella went through the roll call and noted the board had quorum.

I. Facility Task Force

- a. Mr. Zisser provided an update on the negotiations between CQA and the developers of the facility project located at 70-50 Queens Boulevard, Flushing.
- b. Ms. Kim made a motion to approve and adopt the following resolution:

Resolved, that Central Queens Academy Charter School enter into an agreement to terminate that certain Lease Agreement dated February 26, 2019, as amended by that certain First Amendment to Lease dated as of March 28, 2019, with respect to a building to be constructed on certain real property located at 70-50 Queens Boulevard, Flushing, New York in consideration of the payment of \$500,000 and return of the security deposit;

Resolved, that Michael Zisser and Bruce Saber be authorized to negotiate the terms of the aforesaid termination agreement and each be authorized to individually execute the same on behalf of Central Queens Academy Charter School.

Ms. Park seconded the motion. All board members present voted in favor of the motion and the motion passed.

- c. Mr. Zisser acknowledged the significant time and hard work Mr. Saber dedicated to the project and thanked him for his efforts on behalf of the school.

II. Public Comment

- a. No members of the public were present to make a comment.

III. Next Meeting and Adjournment

- a. The next board meeting is scheduled to take place on October 19, 2020.
- b. There being no further business to come before the board, Ms. Park made a motion to adjourn, Mr. Zisser seconded the motion. All board members voted in favor and the meeting was adjourned.